WENATCHEE VALLEY COLLEGE

PRESIDENT'S OFFICE

Hand Delivered

July 20, 2026

Maria Iniguez

5 - Public Emp PI

RE: Notice of Termination – End of Administrative Leave

Dear Maria,

This letter serves as formal notice of termination for convenience (without cause) of your appointment as Chief of Staff effective July 31, 2026, pursuant to Wenatchee Valley College exempt contracts policy 570.130 and procedure 1570.130.

You will remain on paid administrative until the last day of your employment, August 30, 2026.

During your administrative leave:

1. Your designated duty station will remain your home address
2. You are directed to remain off campus unless specifically requested to meet with me or Human Resources.
3. You may coordinate with me to arrange a mutually agreeable time to retrieve your personal belongings from your office.
4. You will be expected to assist in the orderly transition of your work by transferring all pending projects and relevant information to a designee appointed by me.

Your employee benefits will continue through August 30, 2026. Your final paycheck will be issued on September 10, 2026, and will include payment for any accrued and eligible unused leave in accordance with applicable law, college policy, and the terms of your employment.

If you have any questions regarding this notice or your employment status, please contact me or Lisa Harger, Human Resources, at 509-682-6445 or **lharger@wvc.edu**.

Sincerely,

Faimous Harrison, Ph.D.
President

c Personnel File